

Hollis Academy

Parent and Family Engagement Policy 2021-2022

To implement an effective Parent and Family Engagement Policy and plan to support students' academic success, Hollis Academy will do the following:

A. Involve parents in the joint development of the School-wide Title I Plan, Parent and Family Engagement Policy, and process of the school review and improvement through the annual meetings with PTA, SIC, and Parent and Family Engagement Committee meetings where we will:

- Assist parents in understanding the Elementary and Secondary Education Act, Title I school-wide program, and each of the eleven Reform Strategies.
- Use data (parent surveys, standardized tests, and program evaluation) to revise School-Parent Compact and **Parent and Family Engagement** Policy to make sure that instruction and programs meet the needs of students and families.

B. Provide coordination, technical assistance, and other support necessary to assist the school in planning and implementing effective parent engagement activities to improve student academic achievement and school performance through the following:

- Provide materials and training to enable parents to work with their child to support their academic achievement through homework training workshops and technology instruction;
- Providing effective training to school staff that will strengthen parent involvement activities;
- Providing social work services for students to assist with the home-school connection

C. Build the school's and parents' capacity for strong parental engagement through the following:

- Seek parents to volunteer in the classroom, field trips, and in other school activities;
- Provide opportunities and activities for parents and families to participate in monthly parent meetings that build capacity for parents and guardians to assist learning and participate in school processes;
- Develop appropriate roles for community-based organizations and businesses in parental engagement activities;
- Provide home visits in all 4K programs;
- Host an annual meeting of parents, school staff members, and appropriate support staff to share effective strategies for increasing parental engagement;
- Shall respond to parental concerns at the most appropriate District or school level(s) within 24 hours or first business day after receiving parental comment; share the concerns or questions with other District officials as appropriate or required, and maintain a file of parental

comments and concerns and their dispositions at appropriate local school and District levels as required by District or Title I procedures.

D. Coordinate and integrate parent engagement strategies with parent engagement strategies under other programs such as Head Start, Parents as Teachers program, Home Instruction Programs for Preschool Youngsters, and State-run preschool programs.

- Hollis Academy will provide information about these programs.

E. Conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of the Parent and Family Engagement Policy in improving the academic quality of the school, including identifying barriers to greater participation by parents in activities authorized, including volunteering in the classroom (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background); use the findings of such evaluation to design strategies for more effective parental involvement; revise, if necessary, the parental engagement policies described. Procedures will include:

- Establish a **Parent and Family Engagement** Committee representing the school's population to provide advice on all matters related to parental involvement. The Committee will meet at least twice a year to evaluate progress of parent involvement.
- An evaluation summary of parent involvement policy will be available on the schools' webpage and newsletters.

F. Involve parents and guardians in the activities of school and forward all information to parents related to school and parent programs, meetings, and other activities in a format and to the extent practicable, in a language the parents can understand:

- Inform parents and guardians through various communications, such as flyers, weekly updates, phone calls, about the school, its programs, and their child's academic progress.
- Invite parents and guardians to participate in and attend all programs being offered;
- Seek parental input by asking them to serve on committees that make decisions about school programs.

G. The school will make accommodations to support parent and family engagement through the following:

- Encourage parent and family engagement by paying reasonable and necessary expenses associated with food, transportation, and childcare costs to enable participation.
- Communications translated to assist non-English speaking families and parents with disabilities
- Arrange school, parent meetings and conferences at a variety of times and days to maximize parental engagement and program.